

NOTICE

Selection of Departmental Contact Person

This is to inform all the EE undergraduate and graduate students that following students have been selected as contact person for individual class.

S.no	Name	Year	Group	Gender
1	Neha Verma	First	Com	F
2	Chandan Chaudhary	First	P&C	M
3	Subash Shrestha	Second	Com	M
4	Trishna Shrestha	Second	Com	F
5	santosh Shah	Third	Com	M
6	Shruti Sah	Third	Com	F
7	Abishek Shrestha	Third	P&C	M
8	Samiksha Koirala	Third	P&C	F
9	Prashant Ghimire	Fourth	Com	M
10	SweekarPiya	Fourth	Com	M
11	Shital Sharma	Fourth	Com	F
12	Shanta Aryal	Fourth	P&C	F
13	Anish Chapagain	Fourth	P&C	M

The main responsibility of the contact persons is,

- Weekly reporting of course, project and lab related problems to HoD.
- Circulating information from HoD and other faculties to the class.
- Coordinating faculties for academic activities like field trip and social activities conducted by the department.
- Coordinating HoD and faculties for departmental development works.

Selected contact person should submit their email id to Mr. Bhagwan Raut for circulation of information and arrangement of first meeting in the department.

All the students from respective classes are instructed to flow their message/information to HoD through the contact person.

Diwakar Bista
Asst. Professor and Head
DoEEE.